

# How to FTP to Turley's FTP Server

FTP: The File Transfer Protocol for transmitting files between systems on the Internet

Depending on your operating system (Win 98, ME, 2000PRO, XP) and what software you have to FTP, it will be different for everyone. 3 key things to know are . . .

**Server IP Address** (Supplied by Turley Publications)

**User Name** (Supplied by Turley Publications)

**Password** (Supplied by Turley Publications)

With this information, you will be able to connect to our server.

You can download some FTP software at <http://www.tucows.com> or <http://www.cnet.com>. You can scroll down and see Shareware (Pay sites) and Freeware (Free sites) that you can download and use.

When you have finished with your job, place all the contents of that job into a folder and compress it using winzip or some form of compression software. This insures that the document will not be corrupted when transferring the file.

When the file is done transferring, please call Turley Publications (413) -283-8393 and ask for the PrePress Dept. so we can see that the file came over and is ok.

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<http://www.winzip.com/>

<http://www.stuffit.com/win/index.html>

[http://www.ipswitch.com/products/ws\\_ftp/index.asp](http://www.ipswitch.com/products/ws_ftp/index.asp)